

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

10 Hotel Street

Warrenton, Virginia 20186

Phone: (540) 347-8656

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: November 30, 2001
2. COMMODITY NAME: Firestone Roofing Supplies
3. CONTRACT NUMBER: 29-01smc
4. SUPERCEDES: N/A
5. CONTRACT PERIOD: September 1, 2001 through August 31, 2002
6. RENEWAL OPTIONS: Two (2) One Year Terms
7. CONTRACTOR: The Roof Center Inc.
FCG&PS VN: 636443 5900 Farrington Ave.
FIN# 58-1085566 Alexandria, VA 22304
PH 800-296-0915 or 703-941-6400
FX 703-823-8793
8. TERMS: Net 45
9. DELIVERY: Two days after receipt of order except as noted
10. RIDER CLAUSE: Yes – see attached
10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, Senior Buyer
PH (540) 347-8769

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan R. Monaco, CPPB
Senior Buyer, FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 347-8655 or 8669.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of goods received and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, two (2) one-year terms remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to contract prices will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

Metropolitan Washington Council of Governments Rider Clause

USE OF CONTRACT (S) BY MEMBERS COMPRISING THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE.

- A. If authorized by the bidder(s), resultant contract(s) will be extended to any or all of the listed members as designated by the bidder to purchase at contract prices in accordance with contract terms.
- B. Any member utilizing such contract(s) will place its own order(s) directly with the successful contractor. There shall be no obligation on the part of any participating member to utilize the contract(s).
- C. A negative reply will not adversely affect consideration of your bid/proposal.
- D. It is the awarded vendor's responsibility to notify the members shown below of the availability of the Contract(s).
- E. Each participating jurisdiction has the option of executing a separate contract with the awardee. Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to that jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardee, the awardee may withdraw its extension of the award to that jurisdiction.
- F. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction by the awardee.

In the pricing section of the contract:

BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

YES NO JURISDICTION

<u>X</u>	<u> </u>	Alexandria, Virginia
<u>X</u>	<u> </u>	Alexandria Public Schools
<u>X</u>	<u> </u>	Arlington County, Virginia
<u> </u>	<u> </u>	Arlington County Public Schools
<u> </u>	<u> </u>	Bowie, Maryland
<u> </u>	<u> </u>	College Park, Maryland
<u>X</u>	<u> </u>	Culpeper County, Virginia
<u> </u>	<u> </u>	District of Columbia
<u> </u>	<u> </u>	District of Columbia Public Schools
<u> </u>	<u> </u>	District of Columbia Water & Sewer Authority
<u>X</u>	<u> </u>	Fairfax, Virginia
<u>X</u>	<u> </u>	Fairfax County, Virginia
<u> </u>	<u> </u>	Fairfax County Water Authority
<u>X</u>	<u> </u>	Falls Church, Virginia
<u> </u>	<u> </u>	Frederick County, Maryland
<u> </u>	<u> </u>	Frederick County Public Schools
<u> </u>	<u> </u>	Gaithersburg, Maryland
<u> </u>	<u> </u>	Greenbelt, Maryland
<u> </u>	<u> </u>	Herndon, Virginia
<u> </u>	<u> </u>	Loudoun County, Virginia
<u>X</u>	<u> </u>	Manassas, Virginia
<u> </u>	<u> </u>	Maryland-National Capital Park & Planning Comm.

YES NO JURISDICTION

<u>X</u>	<u> </u>	Metropolitan Washington Airports Authority
<u> </u>	<u> </u>	Metropolitan Washington Council of Governments
<u> </u>	<u> </u>	Montgomery College
<u> </u>	<u> </u>	Montgomery County, Maryland
<u> </u>	<u> </u>	Montgomery County Public Schools
<u>X</u>	<u> </u>	Prince George's County, Maryland
<u>X</u>	<u> </u>	Prince George's Public Schools
<u>X</u>	<u> </u>	Prince William County, Virginia
<u>X</u>	<u> </u>	Prince William County Public Schools
<u> </u>	<u> </u>	Prince William County Service Authority
<u> </u>	<u> </u>	Rockville, Maryland
<u>X</u>	<u> </u>	Stafford County, Virginia
<u> </u>	<u> </u>	Takoma Park, Maryland
<u> </u>	<u> </u>	Vienna, Virginia
<u> </u>	<u> </u>	Washington Metropolitan Area Transit Authority
<u> </u>	<u> </u>	Washington Suburban Sanitary Commission

Vendor: The Roof Center, Inc.
Alexandria, VA